

# LEWISTON-AUBURN 911 COMMITTEE

## MINUTES

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Date: Thursday, February 16, 2023  
Time: 0800  
Location: Community Room, Auburn City Hall

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### Roll Call:

*Present-* Chief Jason Moen, Chief David St. Pierre, Assistant Chief Mark Anderson, Councilor Leroy Walker, Councilor K. Lee Clement, Lewiston City Administrator Heather Hunter, and Auburn Citizen Patricia Mador, Esq.

*Not Present-* Chief Robert Chase, Chief Mark Caron, Citizen-at-large Michel Lajoie

*Staff-* Director Tim Hall, IT Director Drew McKinley, and Operations Manager Mark Cayer

*Secretary-* Katie Gallant

*Guest(s)-*

Meeting called to order by Lewiston Auburn 911 Director, Timothy Hall at 08:01.

### Approval of Minutes:

- Motion to approve the January 19, 2023, meeting minutes was made by Councilor Walker. Seconded by Councilor Clement.
- All in favor. Motion passes.

### Executive Session:

- Motion to go into executive session to discuss a personnel matter, Union business, and a legal matter was made by Ms. Mador, Esq. at 08:02, seconded by City Administrator Hunter.

## Financial Report:

### FY 2023 YTD Budget Report

- Director Hall reviewed the FY 2023 year to date budget report with the Committee.
- A motion to accept the FY 2023 year to date budget report was made by Chief Moen Motion seconded by Ms. Mador, Esq.
- All in favor. Motion passes.

### FY 2020 Capital Budget Review

- Director Hall reviewed the FY2020 Radio Project budget with the Committee, highlighting PO balances, payment milestones, and estimated end-of-project balance.
  - City Administrator Hunter inquired if we might have a firm figure for early May? Director Hall and the Chiefs thought that would be achievable.
  - Ms. Mador asked if we could justify using any available funds for the 85 Park Street, Lewiston, relocation project?
    - IT Director McKinley informed the Committee that there would be a need for radio infrastructure to 85 Park Street.
    - City Administrator Hunter said that if the Committee wanted to use Radio project funds then:
      - The currently bonded funds would need to be drawn down within the required 2-year period, and
      - Both City Councils would need to approve the use for a different project.
    - She recommended that we keep it on the agenda.

## Director's Report:

- Director Hall updated the Committee on current staffing challenges.
  - One trainee has voluntarily left the training program.
  - Two candidates are nearing a final offer.
  - Two interviews are coming up.

## IT Director's Report

### Radio Project Update

- IT Director McKinley informed the Committee that all milestones of the project are finishing up.

Operations Manager's Report:

- No report.

General Discussion:

- N/A

Next meeting:

- The next meeting will be march 16, 2023 in the Administrative Conference Room at Lewiston City Hall.

Public Comment:

- No public comment.

Adjournment:

- Motion to adjourn made by City Administrator Hunter. Seconded by Ms. Mador, Esq.
- Meeting adjourned at 08:35.